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| #240 Sum Sum Hill  Claxton Bay | Phone #: 721-7369/331-7888  E-mail: sonyaboodoo21@gmail.com |

**Sonya Boodoo**

Objective To grow and develop with your organisation and become a key asset to your entity

with the knowledge and skills I have obtained.

EducationVistabella Presbyterian School 1999-2005

Couva East Secondary School 2005- 2012

University of the West Indies St. Augustine Present

Qualification **University of the West Indies**  Present

Bsc. Leadership and Management

**Couva East Secondary School**

**Caribbean Examination Council (O Levels)**

* English A One
* Electronic Document Preparation Management One
* Human and Social Biology Two
* Principles of Business Two
* Principles of Accounts Two
* Office Administration Two
* Mathematics Three

**Caribbean Advanced Proficiency Examination (CAPE)**

**Cape Unit 1**

* Management Studies Two
* Accounting Two
* Economics Two
* Caribbean Studies Three

**Cape Unit 2**

* Management Studies Two
* Communication Studies Two
* Accounting Three
* Economics Four

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**Sonya Boodoo**

Experience **Ramesh Rampersad Electrical**  2011, 2012 and 2013

Office Assistant (Vacation)

Couva-Talparo-Tabaquite Regional Cooperation June 2014- August 2014

Office Assistant (Vacation)

TTPS- Trinidad and Tobago Police Service

Undergraduate Intern (Vacation) June 2015 – September 2015

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| References | Mr. Ramesh Rampersad  Cedar Hill Road  Sum Sum Hill  Claxton Bay  Phone #: 659-0362  Mr. Chanka Bhim  Accountant (Petrotrin)  Soledad Road  Claxton Bay  Phone #: 659-2218  Dr. Khatri Khantilal  Barry Crescent  Ramsaran Park  Chaguanas  Phone #: 665-2270 |